

**WINTERFEEL HOTELS AND RESORTS LIMITED**  
**E-voting procedure for members who do not have a demat account**

Check your email inbox / spam for email from [evoting@nsdl.com](mailto:evoting@nsdl.com) dated Dec 05 2020

**I. Members who have received email may do the following :**

- A. Find Folio Number from your Share Certificate
- B. Open the .pdf file attached to Email from [evoting@nsdl.com](mailto:evoting@nsdl.com) appearing in your inbox
  - Password to open .pdf is WIF followed by 7-digit Folio Number

**For Example:**

  1. If your folio number in share certificate is 1, password to open .pdf will be WIF0000001
  2. If your folio number in share certificate is 32, password to open .pdf will be WIF0000032
- C. Note down the **User ID and initial password** contained in the .pdf file
- D. Note down the EVEN of the Company – 115146 (Your **User ID** will be in the format 115146WIF\*\*\*\*\*)
- E. **At any time during 27-12-2020 9.00 a.m. to 29-12-2020 5.00 p.m.**
  - Launch internet browser by typing the URL <https://www.evoting.nsdl.com/>
  - Click on “Shareholder - Login”.
  - Put **User ID and password** as initial password noted in step (C) above, enter verification code and agree to terms and conditions. Click Login.
  - Password Change Menu appears. Change the password with **new password** of your choice with **minimum 8 digits/characters** or combination thereof. (Continue if prompt does not appear)
  - Home page of remote “e-Voting” opens. Click on e-Voting: Active Voting Cycle
  - Now you are ready for “e-Voting” as “Cast Vote” page opens.
  - Cast your vote by selecting appropriate option and click on “Submit” and also “Confirm”, when prompted.

In case you are unable to login, send a request for new password to [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) mentioning your **User ID**, folio number, your PAN, your name and your registered address.

*AGM through Video conferencing can be accessed on 30<sup>th</sup> Dec 2020 at 10.50 a.m. with the same **User ID** and **new password***

**II. Members who have not received email may do the following immediately**

- A. Take Scan copies of
  - Share Certificate (front and back)
  - Self attested scan copy of PAN
  - Self attested scan copy of AADHAR
- B. Note down folio number for e-voting and e-agm i.e., WIF followed by 7-digit Folio Number

**For Example :-**

  - If your folio No. given in share certificate is 1, folio number for e-voting and e-agm will be WIF0000001
  - If your folio No. given in share certificate is 32, folio number for e-voting and e-agm will be WIF0000032
- C. Send email from their email id to [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) with copy to [winterfeelhotels@gmail.com](mailto:winterfeelhotels@gmail.com), attaching the scanned documents with the following text

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Dear Sir / Ma'am,

Please generate user id and password for E-voting and E-AGM for EVEN 115146. The scanned copies of share certificate (front and back), self-attested Pan and Aadhar are attached. My Details are as follows :

Name :

Folio No. for e-voting and e-agm :

PAN :

Aadhaar No:-

Address :

Thanks,

Name

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- D. Check your inbox for email from [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) and proceed with Steps in I given above